**EP Homecoming Meeting Outline**

**Date**: 4/1/25

Time Started: 7:45 PM

Homecoming Event Date: October 18, 2025

**I Financial Updates**

• Leftover Funds: about $900.00

• Hotel: Elegante – With the leftover funds down payment for the Hotel has been paid

• Brother Deandrez: Will handle all funds/money collection

• Homecoming Price: $120.00 per person

**II. Entertainment**

* • DJ: There is already a booked DJ by the university. If we want our own DJ we will have to book him/her ourselves.

**III. Food & Beverage**

* •Food Committee: Brother Ed Petry & Brother Rufus *(taking over food responsibilities)*
* •Homecoming Chair Request: Brother Petry and Bro. Rufus provide a detailed spreadsheet for food.

**IV. Flyer & Promotion**

* Flyer: Needs to be created
* Must include all specifics (event time, date, location,price, etc.)
* Brother Mark Relford will do this once he get the information

**V. Committee Assignments**

A**. Friday Night Committees**

* Bartender: [Assign]
* Food: [Assign]
* Logistics Chair: [Assign – Covers Friday and Saturday]

B. **Saturday Homecoming**

* Food Committee (Tailgate): Bro. Rufus & Bro. Petry *(Over the Pit)*
* Shirt Design ( Mark Relford and Jaquor )
* Tent and Chairs
* Logistics Chair ( Day of Homecoming )
  + Will Makes Sure Food is ready
  + Will make sure Tent and Chairs Set Up
  + Will make sure we are good on Drinks ( Soda,Water,Plates, Napkins)

**Communication Chair:**

* Responsible for getting the word out to brothers and communicating the needs of the committies

**VI. Action Items / To-Do List**

* Create and finalize flyer
* Set food and liquor budget
* Confirm committee roles
* Establish deadline for money to be paid
* Receive food details from Brother Petry
* Finalize logistics for both Friday & Saturday